



Rhode Island Convention Center

Client Information

Company Name: _____
 Address: _____
 City, State, Zip: _____
 Ordered by: _____
 Phone: _____
 Email: _____ Fax: _____
 On-site Contact: _____
 Session # _____ Room # _____
 Delivery Date _____ Delivery Time _____
 Pickup Date _____ Pickup Time _____

EXHIBITOR ORDER FORM



Make Checks payable or inquiry to:

Ambient, Inc.
 One Sabin street
 Providence, RI 02903
 401-458-6342 phone
 401-458-6318 fax

Video Playback Packages	QTY	Daily Rate	Total
27" Video monitor DVD/VHS and cart		\$175	
42" Plasma monitor DVD/VHS and cart		\$575	
50" LCD monitor DVD/VHS and cart		\$825	

Video Players & Recorders	QTY	Daily Rate	Total
VHS Player		\$50	
DVD player		\$75	
Betacam SP Player		\$275	
DVD recorder		\$250	

Data/Video Display Monitors	QTY	Daily Rate	Total
17" LCD monitor		\$75	
20" LCD Monitor		\$250	
27" LCD monitor		\$300	
42" LCD monitor		\$500	
50" LCD monitor		\$750	
54" rolling cart for 20" & 27" LCD monitor		\$25	
Mobile cart w/ shelf for 42" & 50" LCD monitor		\$75	
8' x 8' Tripod Screen		\$85	
10' x 10' Cradle Screen		\$100	
12' x 12' Cradle Screen		\$125	
2500 Lumen LC projector		\$500	
5000 Lumen LC Projector		\$750	

Audio Equipment	QTY	Daily Rate	Total
One powered speaker w/stand & floor mic		\$100	
Additional speaker w/stand		\$50	
UHF Wireless Microphone system		\$125	
MP3 recorder		\$150	
CD Player		\$50	
cassette player		\$50	

Meeting Accessories	QTY	Daily Rate	Total
Flipchart (easel, pad & markers)		\$55	
35mm Slide Projector w/ wireless remote		\$65	
Overhead Projector		\$50	
25' Extension Cord w/ power strip		\$25	
48" Rolling Cart w/skirt		\$25	

Computer Rentals	QTY	Daily Rate	Total
Desktop: w/ 17" LCD Mon.		\$325	
Laptop:		\$250	
Switch / HUB		\$90	
Printer		\$150	

* Denotes additional labor charge

Attention

- * **Electricity must be ordered directly from the facilities electrical contractor in advance**
- * **Establish Internet Access with the Facility**
- * **Ordering Policies**
 - ~ All orders must be received 1 week prior to the event. A \$25.00 charge will be assessed if order is placed within 48 hours of the event
 - ~ No refund if order is cancelled after delivery
 - ~ All orders must be paid in full prior to delivery
 - ~ Equipment must be signed for upon receipt by an authorized representative of your firm
 - ~ Cancellations:
 - within 24 hours = 50% of total rental
 - within 12 hours = 75% of total rental

Rental Period is per calendar day

Direct all questions & concerns to:
 Tyler Minnis - 401-458-6342 or tminnis@ambientsound.com

Payment Information

Visa ___ MasterCard ___ AMEX ___ Discover ___ Check ___

Check #: _____

Cardholder: _____

Cardholder Address: _____

Card #: _____

Exp. Date: _____

Authorized Signature: _____

x

4% convenience fee will be applied to all charges

Date: _____

Time: _____

Totals

Daily Equipment Rental:	
Total Days:	
Total Equipment Charge:	
7% RI Sales Tax (multiply by .07)	
Delivery, Set-up and Strike:	\$75
Additional Charges	

TOTAL DUE

Equipment Total: